



THE ACADEMIC HOSPITALIST ACADEMY

## Attendee Preparatory Work

### **Introduction:**

The Academy is designed to be an intense, dynamic learning environment tailored to the specific needs of junior academic hospitalists. To accomplish this goal, attendees are required to do some minor preparatory work prior to meeting and to bring these materials with them to The Academy. In addition to these materials, all participants also should fill out the brief web-survey before the meeting that will allow us to target content to meet their specific needs.

Since the Academy will involve hands-on time working on documents such as your clinical case vignette, it is strongly recommended that participants bring their own laptop computer with them to use during the meeting sessions.

**The following is a list of required preparatory work and items that participants should bring with them to The Academy:**

### **1. A 6-8 minute prepared teaching talk on a clinical topic**

This 'chalk talk' can be a stand-alone talk or the first 6-8 minutes of a longer talk. These talks would typically be given during more formal teaching rounds (in some places referred to as "attending rounds"). The talk is not meant to be an extensive discussion of a topic but rather a brief talk that highlights a few teaching points (i.e. diagnostic approach to hyponatremia but not an exhaustive discussion of physiology, treatment and etiology). You may use a white board during the talk but no other AV materials (i.e. no PowerPoint slides). This can be a talk you have given before, part of a talk you have given before, or a new stand-alone chalk talk. You will be asked to present your talk during the small group breakout sessions that focus on teaching.

We would strongly encourage you to take time preparing this before you come. In the past, those who have not prepared ahead of time end up doing it at the end of a full day at the conference. This can detract from other content at the course (or a chance to spend social time with academic hospitalists from all over the country!).

### **2. A written draft of a clinical case vignette**

This should be a brief write-up of a real case that highlights one or more teaching points and that you'd consider writing up officially as a vignette that you could submit to a national or regional meeting. The write-up should include a brief description of the patient's presentation (history), relevant physical exam findings, and subsequent clinical course (including relevant imaging, testing, etc.). This should be followed by a discussion that highlights the teaching points that this case illustrates. The entire write up should not exceed 500 words. Participants will work on revising and improving their write-up at the Academy so that it is suitable for submission to a national meeting such as SHM or SGIM.



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**3. A copy of your institution's current guidelines/requirements for academic promotion**

These guidelines are usually published on your institution's faculty affairs website or can be obtained from your department leadership. A crucial point of the Academy is to help you develop your career toward successful promotion. As such it is crucial that you are aware of your institution's requirements.